

Ming Chuan University Fee Adjustment Notice for Adding and Dropping Courses

October 23, 2026

- * In accordance with the regulations of Computer Lab Fee (Network Resource Fee), all students must pay the Computer & Internet Communication Fee.
- * Students who take language-related courses must pay Language Lab Fee. Students who take teacher education-related courses must pay Teacher Ed Program Fee.
- * Students in the Master's (Program) Executive Class Section who have completed adding or dropping courses must pay any adjusted amount or receive a refund for Credit Hour Tuition.

I. Payment

- A. Date: From now to November 3, 2026.
- B. Payment
 - 1. Payment with Fee Invoice at Taipei Fubon Bank, Post Office or Convenience Stores.
 - 2. Transfer at ATM.
 - 3. Payment via credit card.

II. Refund

- A. Date: Refunds will be transferred to students' bank accounts on November 9, 2026.
- B. Students who are eligible to receive a refund must input or confirm the account number online before October 30, 2026.

III. Other Matters of Importance

- A. In accordance with the Procedures for Course Selection, students who do not pay their fees within the stipulated period will be seen as having dropped the course and grades will not be issued for the semester.
- B. Students who wish to view Fee Adjustment Data may log in to the Student Information Network from October 23, 2026. After logging in, students are requested to select "Itemized Fees Query/Print" under "Fees Query" and key in your Student ID No. to look up personal fee adjustment data.
- C. Students are requested to contact the Bursar (Ext: 2250) in the General Affairs Division before the end of the stipulated period with any questions about fee adjustment related to adding and dropping courses.

General Affairs Division